

ROMAN FOREST PUBLIC UTILITY DISTRICT NO. 3

Minutes of Meeting of Board of Directors

May 7, 2026

The Board of Directors (the “Board”) of Roman Forest Public Utility District No. 3 (the “District”) held its regular monthly meeting in accordance with the duly posted notice of meeting and the Texas Open Meetings Act. The roll was called of the duly constituted officers and members of said Board, as follows:

Ruth Ann Rawlins	President
Joanis Riebl	Vice President
Anna Jane Hornaday	Secretary/Treasurer
Robert Parr	Director
Randy Mire	Director

All the above were present, except Director Hornaday, thus constituting a quorum.

Also present at the meeting were Jonathan Roach, Ray Arce, and Jessica Gentry of Roach & Associates, PLLC (the “District’s Attorney”); Eric Gonzalez of Clarity Consulting Corporation (the “District’s Bookkeeper”); Monica Pena of Utility Tax Service, LLC (the “District’s Tax Assessor”); Sergio Handal of Odyssey Engineering Group (the “District’s Engineer”); Mario Garcia, who entered later in the meeting, of Municipal Operations and Consulting, Inc. (the “District’s Operator”); Ryan Keller of Southern Oaks Water Systems (the “District’s Developer”); Brian Taton of Double Oak Erosion (the “District’s Mowing/Maintenance Consultant”); and Luke Boyd, Terri Smith, Scott Rawlins, and Norma Davila, members of the public.

PUBLIC COMMENTS

There were no public comments.

MINUTES OF PRIOR BOARD MEETING

The Board considered the regular meeting minutes of April 2, 2026, for approval. Director Parr motioned to approve the regular meeting minutes of April 2, 2026. Director Riebl seconded the motion, which passed unanimously.

MOWING AND MAINTENANCE REPORT

Mr. Taton presented the Landscape Management Report; a copy is attached as **Exhibit “A”**.

TAX ASSESSOR’S REPORT

Ms. Pena presented and reviewed the Tax Assessor’s Report; a copy is attached as **Exhibit “B”**. After some discussion, Director Parr motioned to approve the Tax Assessor’s Report and payment of invoices. Director Mire seconded the motion, which passed unanimously.

BOOKKEEPER'S REPORT

Mr. Gonzalez presented the Bookkeeper's Report; a copy is attached as **Exhibit "C"**. Director Parr inquired about an amount previously sent to Roman Forest Consolidated Municipal Utility District ("RFCMUD") several months earlier. Mr. Gonzalez confirmed that the payment had been issued; however, the check had not been cashed. After some discussion, the Board concurred to void the outstanding check. There being no further discussion, Director Parr motioned to approve the Bookkeeper's Report and payment of invoices. Director Mire seconded the motion, which passed unanimously.

DEVELOPER'S REPORT

Mr. Keller reported that additional clearing had been completed toward the rear portion of the District and noted that bid solicitations for the roads, ditches, and drainage swales were expected to be issued that week. Director Parr inquired if the roads would be completed by the end of the year, and Mr. Keller confirmed they would. Director Parr then asked whether the Board wished to authorize a director to attend meetings between the City of Roman Forest (the "City") and the District's Developer in order to remain informed regarding the status of the roads, ditches, and drainage improvements. After further discussion, the Board concurred to authorize Director Parr to attend meetings with the City and the District's Developer concerning the matters discussed above.

UPDATE ON COMMUNICATIONS WITH RFCMUD, ROMAN FOREST PUBLIC UTILITY DISTRICT NO. 4, AND ADJACENT PROPERTY OWNERS

There was nothing new to report.

SERIES 2026 BONDS AND OPTIONS FOR FUTURE BOND APPLICATIONS

There was nothing new to report.

ENGINEER'S REPORT

Mr. Handal presented the Engineer's Report; a copy is attached as **Exhibit "D"**, providing the following updates:

1. Fuel Maxx, noting this request is pending the construction of the Blue Topaz water plant expansion.

Mr. Garcia entered the meeting.

2. Cornelius Land Development, LLC ("CLD"), reporting that the District's Attorney is drafting the utility commitment letter and wastewater denial letter.
3. Drainage Improvements along Roman Forest Boulevard, reporting that the District's Engineer inquired with Montgomery County (the "County") as to whether a drainage study exists and confirmed that the County does not have a drainage study for this area. A lengthy discussion ensued regarding next steps with the County.

4. Waterline Extension for Interconnect with Blue Topaz, reporting that the project is 100% complete and all punch-list items have been completed. He then presented Change Order No. 4 in the reduced amount of \$6,250.00 and Pay Request No. 4 in the amount of \$9,000.00, for approval.
5. Water Interconnect with RFCMUD, noting that the project is 100% complete and all punch-list items have been completed. He then presented Pay Request No. 2 in the amount of \$38,250.00 for approval.

After some discussion, Director Riebl motioned to approve: (1) the Engineer's Report; (2) Change Order No. 4; (3) Pay Request No. 4; and (4) Pay Request No. 2. Director Parr seconded the motion, which passed unanimously.

DIRECTOR'S REPORT

There was nothing new to report.

OPERATOR'S REPORT

Mr. Garcia presented the Operator's Report; a copy is attached as Exhibit "E". After further discussion, Director Parr motioned to approve the Operator's Report, including the delinquent cut-off list. Director Mire seconded the motion, which passed unanimously.

COMMUNICATIONS REPORT

Ms. Gentry presented the Communications Report; a copy is attached as Exhibit "F".

ATTORNEY'S REPORT

Mr. Roach reported that the National Special Districts Association ("NSDA") held its annual Washington, D.C., fly-in earlier that week to meet with legislators regarding the definition and recognition of special districts. Next, Mr. Roach reviewed the supplemental agenda and presented the results of the May 2, 2026 Directors Election, noting that Terri Smith received nine (9) votes, Luke Boyd received seven (7) votes, Joanis Riebl received five (5) votes, and Anna Jane Hornaday received two (2) votes. The Board then canvassed the election returns, and Mr. Roach confirmed that no provisional, mail-in, or international ballots had been received. He stated that the Board could proceed with adoption of the Order Declaring Results of Directors Election held May 2, 2026 (the "Order"). Director Parr motioned to adopt the Order. Director Mire seconded the motion, which passed unanimously.

Ms. Riebl exited the meeting.

ACCEPT QUALIFICATION STATEMENTS, BONDS, OATH OF OFFICE, AFFIDAVITS OF CURRENT DIRECTORS AND ELECTIONS NOT TO DISCLOSE INFORMATION, AND REVIEW TRAINING REQUIREMENTS FOR NEWLY/RE-ELECTED DIRECTORS

The Board considered acceptance of the Statement of Elected Officer, Bonds, Oaths of Office, Affidavits of Current Director, and Elections Not to Disclose (collectively, the “Qualification Documents”) for Terri Smith and Luke Boyd. After verifying that the Qualification Documents had been properly executed, Director Parr moved to approve the Qualification Documents and to declare Ms. Smith and Mr. Boyd duly elected and qualified Directors of the District. Director Mire seconded the motion, which passed unanimously.

REVIEW OFFICER POSITIONS

Director Rawlins nominated Director Parr to serve as Vice President and Director Mire to serve as Secretary. After some discussion, Director Smith moved to approve the nominations. Director Boyd seconded the motion, which passed unanimously.

AMENDMENT OF DISTRICT REGISTRATION FORM (“DRF”)

Mr. Roach advised the Board of the requirements for amending the District Registration Form (“DRF”), noting the new Directors’ terms. Director Smith moved to authorize an amendment to the DRF and to file the same with the Texas Commission on Environmental Quality. Director Boyd seconded the motion, which passed unanimously.

Mr. Gonzalez exited the meeting.

Mr. Roach provided a brief overview of the bankruptcy case from the 1973 bonds.

***EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE SECTIONS 551.071, 551.074, ET. SEQ.**

The Board did not enter an executive session.

DISCUSS PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS

The Board concurred to reconvene for their next regular meeting on June 4, 2026, at Roman Forest City Hall at 6:30 p.m. There being no further business to discuss, Director Parr motioned to adjourn the meeting. Director Mire seconded the motion, which passed unanimously.

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Approved this 4th day of June 2026.

/s/ Randy Mire
Secretary, Board of Directors



LIST OF EXHIBITS

- Exhibit A - Landscape Management Report
- Exhibit B - Tax Assessor's Report
- Exhibit C - Bookkeeper's Report
- Exhibit D - Engineer's Report
- Exhibit E - Operator's Report
- Exhibit F - Communications Report