

ROMAN FOREST PUBLIC UTILITY DISTRICT NO. 3
NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors (“Board”) of the above captioned District will hold a meeting on Thursday, January 9, 2025, at 12:00 pm at 2001 Timberloch Place, Suite 500, The Woodlands, Texas 77380. The meeting will be held to consider and authorize any action in connection with the following:

1. Public comments (*note public comment policy in effect*);
2. Minutes of prior Board meeting(s) (*December 20, 2024*);
3. Mowing/maintenance report;
4. Review Audit Report for FYE September 30, 2024;
5. Tax Report, including:
 - a) Collection/uncollectible accounts;
 - b) Payment options and agreements for payment processing, etc.
6. Delinquent Tax Report;
7. Resolution authorizing additional penalty on delinquent personal property taxes;
8. Resolution granting exemptions from taxation for 2025;
9. Options for and status of future bond application(s);
10. Bookkeeper’s Report, including:
 - a) Payment of invoices (incl. any issues with Roman Forest Consolidated Municipal Utility District (“RFCMUD”) and District customers);
11. Developer’s Report, including:
 - a) Update on development, the status of lot acquisitions/sales, agreements/conditions regarding same, drainage area and related easement acquisition(s), and utility development matters;
 - b) Possible utility availability/commitment letter(s), including capacity analysis;
12. Update on communications with City, RFCMUD, Roman Forest Public Utility District No. 4 (RFPUD4), alternative water suppliers, utility capacity availability, and related matters (incl. water capacity/interconnect agreement and joint drainage/interlocal agreement options);
13. Engineer’s Report, including:
 - a) Design of facilities, advertisement/solicitation for contracts, and related matters;
 - b) Status of construction and related contract(s);
14. Operator’s Report, including:
 - a) Repair and maintenance of District facilities, including facility repairs during development;
 - b) Appeals of District charges;
 - c) Delinquent accounts, including termination, collections, and/or uncollectable roll;
 - d) Entergy easement encroachment issue(s);
 - e) Emergency Preparedness, Drought Contingency, and Water Conservation Plans;
 - f) 5-year capital expenditure and maintenance plan;
 - g) Smart meter options, including financing and possible Rate Order Amendments;
15. Directors’ Reports;
16. Attorney’s Report;

17. *Executive Session pursuant to Texas Government Code, Section 551.071, 551.074, et. seq.;
18. Reconvene in open session and authorize any action resulting from executive session;
19. Discuss pending business and matters for future agendas (AWBD Conf. – Jan 24-25, Austin; Board Mtg – Feb. 6, 2025).



ROACH & ASSOCIATES, PLLC

By: 
Jonathan A. Roach
Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 832-789-1899 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*

As required by Texas Water Code §49.062-.063, the District hereby outlines the following petition process regarding its meeting location: After at least fifty (50) qualified electors are residing in a district, on written request of at least five (5) of those electors, the Board shall designate a meeting place and hold meetings within the district, or if no suitable place exists than not further than 10 miles from the boundary of the district. On the failure to designate the location of the meeting place within the district or within 10 miles from the district, five (5) electors may petition the Texas Commission on Environmental Quality ("TCEQ") to designate a location. If the TCEQ determines that the meeting place used by the district deprives the residents of a reasonable opportunity to attend district meetings, the TCEQ shall designate a meeting place inside or outside the District which is reasonably available to the public and require that the meetings be held at such place.